



DATE	TIME	TOPIC	ROLE
19th October	1.30pm	Role play on good counselling	Directors and Counsellors
	4pm	Art and Craft session: Dussehra Special	Teachers
	5pm	Effective time management	Teachers, Counsellors
20th October	1.30pm	360 application-Know about Visitors management & Events module	Directors, Teachers and Counsellors
	3-5pm	Art and Craft: Teachers special session	Teachers
21st October	1.30pm	Learn what makes the best instagram reel	Directors, Teachers and Counsellors
	4pm	Art and Craft: Children special session	Children
	5pm	Welcome, Assembling and Settling; Circle Time	Teachers
23rd October	1.30pm	360 app: Time table and Transport Module	Directors, Counsellors, Teachers
	4pm	Digital Media Marketing: Session by Dr. Aakanksha Gupta (Vice President-Media & Communications)	Directors, Counsellors, Teachers
	5pm	Art and Craft: Best out of waste	Teachers
25th October	1.30pm	Fee Structure and Smart Discounting: Session by Mr. Tijay Gupta	Directors and Counsellors
	4pm	Art and Craft: Creative ideas with icecream sticks and spoons	Teachers
	5pm	Health & Hygiene	Teachers, Counsellors

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26th October	1.30pm	Are you a safe school, evaluate and take corrective steps!	Directors,Counsellors, Teachers
	4pm	Art and Craft: Diwali Special	Teachers
27th October	1.30pm	Art and Craft: Stencil Activity	Teachers
	4pm	360 application-Know our Report & Performance module	Directors and Counsellors
28th October	1.30pm	360 application-Know our Income and Expense module	Directors and Counsellors
	4pm	Art and Craft: Rangoli making for teachers	Teachers
	5pm	Are your social media pages optimised?	Directors and Counsellors
29th October	11am	Embracing growth mindset and resilience-Session by Dr. Shubhangini Jain	Directors, Counsellors and Teachers
30th October	1.30pm	Art and Craft: Card making session	Teachers
	4pm	Effective marketing drives admissions: Session by Mr. Girish Makwana (Country Head-Marketing & Operations)	Directors and Counsellors

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31st October	4pm	Art and Craft: Role of Art in academics and simple paper craft activities	Teachers
	5pm	Enhance the interior and exterior of your school building/premise	Directors and Counsellors
1st November	1.30pm	Update and Promote your school website	Directors and Counsellors
	4pm	Art and Craft: Clay modelling	Teachers
	5pm	360 application-Know about Visitors management & Events module	Directors, Teachers and Counsellors
2nd November	1.30pm	Effective marketing drives admissions: Session by Mr. Girish Makwana (Country Head-Marketing & Operations)	Directors and Counsellors
	4pm	Art and Craft: Children Diwali special session	Children
	5pm	Concept rooms:a great opportunity to win trust of parents	Counsellors and Teachers
3rd November	1.30pm	Automate your school with 360 application	Directors and Counsellors
	4pm	Safety and Security is important	Guards and support staff
	5pm	Art and Craft: Rangoli making for teachers	Teachers
4th November	1.30pm	Maintain Records and Registers	Directors and Counsellors
	4pm	Domains of development in children	Teachers

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